



ENERGY STAR® Modular Homes

Steps for the Field Rater

Step 1 **Sign up for the program**

Certified HERS Raters are eligible to participate in the Modular program after reviewing the [ENERGY STAR Modular Home Compliance Procedures](#) and submitting to SBRA the [Modular Rater Application](#).¹

Step 2 **Coordinate with the Builder**

Prior to construction, the Builder provides the Rater with home address, construction documents, expected delivery date and construction schedule. Coordinate with the Builder on the inspection schedule. The Rater is required to visually inspect every home at least once during construction, and test 1 in every 7 homes constructed by the Builder within each 12-month period.²

Step 3 **Inspect and/or Test Home**

The Builder provides the Rater with a copy of the **Inspection Checklist for ENERGY STAR Qualified Modular Home**, partially completed by the plant QC staff, which includes the Thermal Bypass items. Select the best time to visit the site to inspect as many items on the Checklist as possible.³ Fill out a [Completion Report](#) and complete and sign the Checklist.

Step 4 **Label the Home**

Submit to SBRA the completed and signed **Inspection Checklist** and the **Completion Report** and a check for the label processing fee. SBRA will review the documentation and issue the blue ENERGY STAR Qualified Home label and Certificate to the Rater.⁴ The Rater provides the label and certificate to the Builder to apply to the home next to the maroon quality assurance (QA) label that was applied in the plant,⁵ completing the verification process.

Questions?

Contact Gwynne Koch
National ENERGY STAR Program Coordinator
Systems Building Research Alliance (SBRA)
gkoch@research-alliance.org
(212) 496-0900 x12

¹ All program documents and forms are available on the SBRA website at www.research-alliance.org/pages/es_mod.htm.

² The Rater must test the first two (2) homes constructed by each Builder under the modular compliance procedures. These homes are not counted as part of the routine sampling (1 in 7 homes). However, homes tested in the field may include those that were part of the plant's qualification process.

³ Raters should attempt to inspect as many critical items as possible, but may delegate a Builder's representative to verify and initial select items. The Builder can verify up to six (6) Thermal Bypass items. If the Builder verifies any item, they must also sign the Inspection Checklist.

⁴ The Rater submits documentation and receives the label and home certificate from the QAP (SBRA), not their HERS provider.

⁵ Except for the initial plant certification homes, each home is shipped with a maroon quality assurance (QA) label applied in the plant, typically located on or near the electrical panel or other easily accessible location.