



To the Plant: Attach this sheet to the front of the **Inspection Checklists** provided to the builder.

To the Builder: This page outlines the steps for completing an ENERGY STAR modular home. This home has been designed and constructed in the plant in compliance with ENERGY STAR guidelines v2.5 and SBRA's compliance procedures for modular homes. The home should have a maroon SBRA Quality Assurance (QA) label provided by the plant,* and will earn the blue ENERGY STAR Qualified New Home label once the home passes a site inspection conducted by a qualified Home Energy Rater (Rater). The builder is responsible for hiring a Rater to complete the required site inspection checklists.

Step 1 Complete Partnership Agreement

If not already done, complete an **ENERGY STAR Partnership Agreement** online at www.energystar.gov/partners to gain access to ENERGY STAR marketing materials and logos and be listed in the ENERGY STAR Partner Locator on the Web.

Step 2 Retain Modular Rater

Retain a HERS Rater qualified to inspect and test homes. A national list of certified Raters can be found on the Web at: www.resnet.us/trade/find-raters-auditors. Raters that have enrolled in the Modular ENERGY STAR program and are approved to inspect and test modular homes are listed on the SBRA website: www.research-alliance.org/pages/es_mod.htm.

Step 3 Review the Inspection Checklists

Review and complete the **Inspection Checklists** provided by the plant. Speak with the plant if you have any questions about completing the forms.

Step 4 Coordinate with the HVAC Contractor

The HVAC contractor is responsible for completing the checklist items flagged for field verification in the **HVAC System Quality Installation Checklist**.

Step 5 Install Home per Checklists

Coordinate inspections and any required tests with your Rater. Working with the Rater, complete all remaining items on the checklists and sign the checklists. The Rater must submit the completed **Inspection Checklists** and a **Modular Home Completion Report** to SBRA to obtain the ENERGY STAR Qualified New Home label and Home Certificate.

Step 6 Apply ENERGY STAR Label

Apply the blue ENERGY STAR Qualified New Home label next to the SBRA QA label, and provide the Home Certificate to the homeowner(s).

All documents and forms are available the SBRA website:
www.research-alliance.org/pages/es_mod.htm

Questions?

Contact Gwynne Koch, Program Manager,
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* If a plant is undergoing the certification process, the home may not yet have the QA label applied, but will receive one after inspection and testing in the field.